

# Forward Plan

## April - July 2011

**Keith R Mitchell CBE**  
Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 17 March 2011*





## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online<sup>1</sup>.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Legal & Democratic Services, Corporate Core, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Legal & Democratic Services, Corporate Core (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

<sup>2</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

<sup>3</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; breaking the cycle of deprivation; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Legal &amp; Democratic Services; members' services; HR; ICT; policy &amp; partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Young People &amp; Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Young People &amp; Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance &amp; Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth &amp; Infrastructure</i> Councillor Ian Hudspeth</p>	<p>Regional planning; strategic planning and transport within Oxfordshire; waste management; environmental management; flooding; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police &amp; Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; drugs and alcohol awareness and Council policy co-ordination</p>
<p><i>Cabinet Member for Safer &amp; Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, community cohesion; equalities and social inclusion; voluntary and community sector; Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Michael Waine</p>	<p>Primary &amp; secondary schools; special schools; pupil services; school transport; music services; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Implementation of schemes for transport; highways; traffic and parking; road safety; public passenger transport and access to the countryside</p>

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### **Delegated Powers of the Chief Executive - April 2011**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: N/A*

*Report By: Head of Law & Governance*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262*

*Ref: 2010/201*

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### **Appointments 2011/12**

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions.

*Decision Maker and Target Date: Cabinet, 21 June 2011*

*Consultations: N/A*

*Report By: Head of Law & Governance*

*Contact: Geoff Malcolm, Committee Officer Tel: (01865) 815904 Ref: 2011/033*

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### **Delegated Powers of the Chief Executive - July 2011**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date: Cabinet, 19 July 2011*

*Consultations: N/A*

*Report By: Head of Law & Governance*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262*

*Ref: 2011/049*

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## ***CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL***

### **Performance Management 3rd Quarter Progress Report Against Priorities and Targets**

Quarterly Performance Monitoring Report.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: N/A*

*Report By: County Council Management Team*

*Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel:*

*(01865) 816384*

*Ref: 2010/184*

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### **Establishment Review - May 2011**

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

*Decision Maker and Target Date: Cabinet, 24 May 2011*

*Consultations: N/A*

*Report By: Head of Human Resources*

*Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*

*Ref: 2011/005*

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### **Performance Management 4th Quarter Progress Report Against Priorities and Targets**

Quarterly Performance Monitoring Report.

*Decision Maker and Target Date: Cabinet, 21 June 2011*

*Consultations: N/A*

*Report By: County Council Management Team*

*Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384*

*Ref: 2011/026*

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### **CABINET MEMBER: ADULT SERVICES**

#### **Development in the Oxford Care Partnership Agreement**

To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: N/A*

*Report By: Director for Social & Community Services*

*Contact: Nick Welch, Head of Major Programmes Tel: (01865) 323575*

*Ref: 2010/216*

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#### **Changes to the Internal Home Support Service**

To seek approval for the recommended changes to the Internal Home Support Service.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Staff and Service Users*

*Report By: Director for Social & Community Services*

*Contact: Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683*

*Ref: 2010/217*

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**CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)**

NIL

**CABINET MEMBER: CHILDREN, YOUNG PEOPLE & FAMILIES**

**Chill Out Fund 2010/11 - April 2011**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 6 April 2011*

*Consultations: N/A*

*Report By: Area Service Manager - Youth (Central)*

*Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/213*

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**Progress Report on CLA and Leaving Care**

To note progress and issues in relation to the Children and Young People in the Council's care.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Children in Care Council and Corporate Parenting Panel*

*Report By: Director for Children, Young People & Families*

*Contact: Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098*

*Ref: 2010/186*

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**Children, Young People & Families Service Redesign**

To seek agreement to a range of changes to the way in which services are provided by Children, Young People & Families.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Staff, Stakeholders and Schools' Forum*

*Report By: Director for Children, Young People & Families*

*Contact: Meera Spillett, Director for Children, Young People & Families Tel: (01865) 815896 Ref: 2011/032*

## **CABINET MEMBER: FINANCE & PROPERTY**

### **Financial Monitoring - April 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 19 April 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2010/200

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### **Financial Monitoring - June 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 21 June 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2011/025

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### **Provisional 2010/11 Revenue and Capital Outturn**

To consider the 2010/11 outturn report and agree carry forwards and virements.

*Decision Maker and Target Date:* Cabinet, 21 June 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel:

(01865) 323971

*Ref:* 2011/027

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### **Financial Monitoring - July 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* Cabinet, 19 July 2011

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

*Ref:* 2011/046

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## **Treasury Management 2010/11 Outturn**

To review Treasury Management activity in 2010/11 in accordance with the CIPFA code of practice.

*Decision Maker and Target Date: Cabinet, 19 July 2011*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Tim Chapple, Financial Manager - Treasury & Pension Fund Investments Tel: (01865) 323978 Ref: 2011/047*

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## **CABINET MEMBER: GROWTH & INFRASTRUCTURE**

### **Household Waste Recycling Centre Strategy**

To seek approval of the Household Waste Recycling Centre Strategy.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Whole of Oxfordshire 7 March - 4 April 2011*

*Report By: Deputy Director of Environment & Economy - Growth & Infrastructure*

*Contact: Amy Howard, Waste Contracts Officer Tel: (01865) 815349*

*Ref: 2011/055*

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### **Oxfordshire Minerals and Waste Development Framework: Revised Minerals and Waste Development Scheme**

To agree a revised Minerals and Waste Development Scheme, with an updated programme for the Minerals and Waste Core Strategy, for submission to the Secretary of State.

*Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 21 April 2011*

*Consultations: N/A*

*Report By: Deputy Director of Environment & Economy - Growth & Infrastructure*

*Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2011/034*

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## **Oxfordshire Minerals and Waste Development Framework: Core Strategy - Preferred Strategy for Consultation**

To agree the County Council's preferred waste strategy and confirm the preferred minerals strategy for consultation.

*Decision Maker and Target Date:* Cabinet, 24 May 2011

*Consultations:* N/A

*Report By:* Deputy Director of Environment & Economy - Growth & Infrastructure

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544  
*Ref:* 2011/035

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## **Implementation of Low Emission Zone for Oxford City Centre**

To consider whether to ask the Traffic Commissioner to introduce a Traffic Regulation Condition giving effect to the decision on 26 March 2009 to introduce a Low Emission Zone in Oxford City Centre, and if so the precise details – including the treatment of low frequency services – of the Condition to be requested.

*Decision Maker and Target Date:* Cabinet Member for Growth & Infrastructure, 2 June 2011

*Consultations:* Oxford City Council, by discussion; possibly also bus operator, through a consultation meeting

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Joy White, Senior Transport Planner Tel: (01865) 815882

*Ref:* 2009/211

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## **Van Permitting - Validity Length of the Permit**

To seek approval of the validity change.

*Decision Maker and Target Date:* Cabinet Member for Growth & Infrastructure, 2 June 2011

*Consultations:* N/A

*Report By:* Deputy Director of Environment & Economy - Growth & Infrastructure

*Contact:* Amy Howard, Waste Contracts Officer Tel: (01865) 815349

*Ref:* 2011/054

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## **Developer Contributions to Service Infrastructure**

To consider a summary of developer contributions secured to County service infrastructure through the planning process for 2010/11 and the amounts negotiated, received and spent throughout the year.

*Decision Maker and Target Date:* Cabinet, 19 July 2011

*Consultations:* Responding to Government consultation.

*Report By:* Deputy Director of Environment & Economy - Growth & Infrastructure

*Contact:* Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436

*Ref:* 2011/049

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**Contract for the Disposal of Waste Collected by the District Councils in Southern Oxfordshire**

To award a contract to the successful tenderer to provide a waste disposal point for waste collected by South, Vale and Oxford City Councils which OCC has a duty to dispose of.

*Decision Maker and Target Date:* Cabinet Member for Growth & Infrastructure,  
28 July 2011

*Consultations:* Procurement and legal services. Waste management service delivery team.

*Report By:* Deputy Director of Environment & Economy - Growth & Infrastructure

*Contact:* Mark Watson, Waste Contracts Officer Tel: (01865) 815747

*Ref:* 2010/206

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**CABINET MEMBER: POLICE & POLICY CO-ORDINATION**

NIL

**CABINET MEMBER: SAFER & STRONGER COMMUNITIES**

**Re-Authorisation for the Birmingham City Council Illegal Money Lending Team to Operate in Oxfordshire**

In November 2009 the Cabinet Member agreed the delegation of enforcement functions to allow the Birmingham City Council's Illegal Money Lending Team to operate in Oxfordshire. The agreement expires on 31 March 2011 and further delegation is required to continue this arrangement.

*Decision Maker and Target Date:* Cabinet Member for Safer & Stronger Communities, 11 April 2011

*Consultations:* N/A

*Report By:* Acting Head of Trading Standards

*Contact:* Richard Webb, Acting Head of Trading Standards Tel: (01865) 815791

*Ref:* 2011/028

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**Formal Collaboration Programme between Oxfordshire County Council Fire & Rescue Service, Royal Berkshire Fire Authority and Buckinghamshire & Milton Keynes Fire Authority**

To seek approval for the commencement for a formal collaboration programme between Oxfordshire County Council Fire & Rescue Service, Royal Berkshire Fire Authority and Buckinghamshire & Milton Keynes Fire Authority to improve operational and organisational resilience and realise efficiencies.

*Decision Maker and Target Date:* Cabinet Member for Safer & Stronger Communities, 11 April 2011

*Consultations:* OFRS staff representative bodies as part of normal managerial arrangements.

*Report By:* Chief Fire Officer

*Contact:* David Etheridge, Chief Fire Officer Tel: (01865) 855206

*Ref:* 2011/051

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**Purchase of Software for Management of Fire Fighter Rotas**

To decide whether to agree to an exemption from the contract procedure rules.

*Decision Maker and Target Date:* Cabinet Member for Safer & Stronger Communities, 11 April 2011

*Consultations:* N/A

*Report By:* Chief Fire Officer

*Contact:* John Lloyd, Acting Assistant Chief Fire Officer Tel: (01865) 855205

*Ref:* 2011/053

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**Personal Protective Equipment for Firefighters**

To consider whether to agree to a contract exemption for interim provision and laundering whilst tendering and implementation of a new contract takes place.

*Decision Maker and Target Date:* Cabinet Member for Safer & Stronger Communities, 11 April 2011

*Consultations:* N/A

*Report By:* Chief Fire Officer

*Contact:* Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206

*Ref:* 2011/058

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## **Future Arrangements for Call Receipt, Mobilising and Incident Management for Oxfordshire County Council Fire & Rescue Service**

To seek approval for future options, including collaboration opportunities, for call receipt, mobilising and incident management for Oxfordshire County Council Fire & Rescue Service.

*Decision Maker and Target Date: Cabinet, 24 May 2011*

*Consultations: OFRS staff representative bodies as part of normal managerial arrangements.*

*Report By: Deputy Chief Fire Officer*

*Contact: Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206*

*Ref: 2011/052*

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## **Fire Control Room 999 Call Receipt and Mobilising Options Appraisal**

Following the termination of the National Department of Communities and Local Government FiReControl project an options appraisal is required to be considered and a way forward determined for 999 call receipt and mobilising for Oxfordshire Fire and Rescue Service's functions.

*Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 13 June 2011*

*Consultations: OFRS Staff Representatives Bodies Neighbouring Fire and Rescue Services*

*Report By: Deputy Chief Fire Officer*

*Contact: Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206*

*Ref: 2011/016*

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## **CABINET MEMBER: SCHOOLS IMPROVEMENT**

### **Grove CE Primary School**

To receive a report on the consultation into the expansion of Grove CE Primary School.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 April 2011*

*Consultations: Full statutory and information consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

*Ref: 2011/008*

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## **Proposal to Develop an Autism Educational Residential Provision**

Agreement to proceed with proposal to develop in-county residential provision.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 April 2011*

*Consultations: Formal and informal consultations with staff and stakeholders.*

*Report By: Director for Children, Young People & Families*

*Contact: Janet Johnson, Strategic Lead for SEN/LDD Tel: (01865) 815129*

*Ref: 2011/018*

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## **St Christopher Primary School, Cowley**

If objections are received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Full statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

*Ref: 2010/194*

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## **Charlton Primary School**

To consider the expansion of Charlton Primary School and approve issue of statutory notice if objectives received.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Full statutory and informal consultation*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

*Ref: 2011/011*

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## **New Marston Primary School**

To consider the expansion of New Marston Primary School and approve issue of statutory notice if objections received.

*Decision Maker and Target Date: Cabinet, 19 April 2011*

*Consultations: Formal statutory and informal consultations*

*Report By: Director for Children, Young People & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

*Ref: 2011/013*

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### **Provision of Funded Places for Early Years by Schools or by Schools in Partnership with Voluntary Providers**

To seek approval of a revised procedure for schools to extend age range in early years, and to terminate use of the existing foundation stage units as legal agreements and replace with guidance for schools and pre-schools on partnership working.

*Decision Maker and Target Date:* Cabinet Member for Schools Improvement, 10 May 2011

*Consultations:* Early Years Working Group of the Schools Forum.

*Report By:* Director for Children, Young People & Families

*Contact:* Annie Davy, Strategic Lead Early Years - Raising Achievement Service Tel: (01865) 815493, Janine Foulkes-Williams, Principal Officer, School Organisation & Planning Tel: (01865) 815181

*Ref:* 2011/050

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### **Culham Parochial Primary School**

To consider closure of Culham Parochial Primary School and approve issue of statutory notice if objections received.

*Decision Maker and Target Date:* Cabinet, 24 May 2011

*Consultations:* Full statutory and informal consultations

*Report By:* Director for Children, Young People & Families

*Contact:* Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458

*Ref:* 2011/014

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## ***CABINET MEMBER: TRANSPORT***

### **A4074, Port Way Crowmarsh Gifford - 40mph Speed Limit and No Right Turn**

To seek approval of the order.

*Decision Maker and Target Date:* Cabinet Member for Transport, 21 April 2011

*Consultations:* Statutory. Advert 05/01/11. Comments by 04/02/11. Full Consultation.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Thomas Cockhill, Traffic Technician Tel: (01235) 466143

*Ref:* 2011/021

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**A329 Fair Mile, Cholsey - 30/40 mph Speed Limit**

To seek approval of the order.

*Decision Maker and Target Date:* Cabinet Member for Transport, 21 April 2011

*Consultations:* Statutory. Advert 05/01/11. Comments by 04/02/11. Full consultation.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Malcolm Bowler, Senior Traffic Technician Tel: (01235) 466119

*Ref:* 2011/022

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**Proposed Changes to Parking in Cheney Lane and Warneford Lane, Headington West CPZ, Oxford**

To seek approval for amendments to parking restrictions.

*Decision Maker and Target Date:* Cabinet Member for Transport, 21 April 2011

*Consultations:* Local community via public notices – directly with emergency services and other stakeholders.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

*Ref:* 2011/036

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**Proposed Reintroduction of Evening and Sunday Pay & Display Charges, Oxford**

To seek approval for amendments to parking controls.

*Decision Maker and Target Date:* Cabinet Member for Transport, 21 April 2011

*Consultations:* Local community via public notices – directly with emergency services and other stakeholders.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

*Ref:* 2011/037

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**Proposed Exclusion from Eligibility for Residents and Visitors Permits of 45 Hill View Road, West Oxford**

To exclude the property to reflect change to multi occupation.

*Decision Maker and Target Date:* Cabinet Member for Transport, 21 April 2011

*Consultations:* 18.11.10 – 10.12.10

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

*Ref:* 2011/060

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### **Higham Way, Banbury - Road Adoption**

To seek approval regarding adoption/land transfer of Higham Way and the traffic management scheme.

*Decision Maker and Target Date:* Cabinet Member for Transport, 2 June 2011

*Consultations:* Consultation currently underway. Results to be included in this report.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474

*Ref:* 2011/004

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### **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)**

To consider results of public consultation to install a shared space environment and seek approval to proceed to detailed design and subsequent construction.

*Decision Maker and Target Date:* Cabinet Member for Transport, 2 June 2011

*Consultations:* To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, disability user groups and others as appropriate.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Andy Warren, Senior Engineer Tel: (01865) 815835 *Ref:* 2010/176

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### **Proposed Introduction of Disabled Persons Parking Places - Various Locations in South Oxfordshire and Vale of White Horse Districts**

To seek approval for amendments to parking restrictions.

*Decision Maker and Target Date:* Cabinet Member for Transport, 2 June 2011

*Consultations:* Local community via public notices – directly with emergency services and other stakeholders.

*Report By:* Deputy Director of Environment & Economy - Highways & Transport

*Contact:* Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

*Ref:* 2011/038

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## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan.*

### Cabinet - 19 April 2011

- **Delegated Powers of the Chief Executive - April 2011** 2010/201  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Performance Management 3rd Quarter Progress Report Against Priorities and Targets** 2010/184  
*Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384*
- **Development in the Oxford Care Partnership Agreement** 2010/216  
*Nick Welch, Head of Major Programmes Tel: (01865) 323575*
- **Changes to the Internal Home Support Service** 2010/217  
*Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683*
- **Progress Report on CLA and Leaving Care** 2010/186  
*Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098*
- **Children, Young People & Families Service Redesign** 2011/032  
*Meera Spillett, Director for Children, Young People & Families Tel: (01865) 815896*
- **Financial Monitoring - April 2011** 2010/200  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Household Waste Recycling Centre Strategy** 2011/055  
*Amy Howard, Waste Contracts Officer Tel: (01865) 815349*
- **St Christopher Primary School, Cowley** 2010/194  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Charlton Primary School** 2011/011  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **New Marston Primary School** 2011/013  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

### Cabinet - 24 May 2011

- **Establishment Review - May 2011** 2011/005  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*

## The Forward Plan

- **Oxfordshire Minerals and Waste Development Framework: Core Strategy - Preferred Strategy for Consultation** 2011/035  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*
- **Future Arrangements for Call Receipt, Mobilising and Incident Management for Oxfordshire County Council Fire & Rescue Service** 2011/052  
*Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206*
- **Culham Parochial Primary School** 2011/014  
*Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458*

### Cabinet - 21 June 2011

- **Appointments 2011/12** 2011/033  
*Geoff Malcolm, Committee Officer Tel: (01865) 815904*
- **Performance Management 4th Quarter Progress Report Against Priorities and Targets** 2011/026  
*Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384*
- **Financial Monitoring - June 2011** 2011/025  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Provisional 2010/11 Revenue and Capital Outturn** 2011/027  
*Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971*

### Cabinet - 19 July 2011

- **Delegated Powers of the Chief Executive - July 2011** 2011/049  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Financial Monitoring - July 2011** 2011/046  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Treasury Management 2010/11 Outturn** 2011/047  
*Tim Chapple, Financial Manager - Treasury & Pension Fund Investments Tel: (01865) 323978*
- **Developer Contributions to Service Infrastructure** 2011/049  
*Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436*

## **Cabinet Member for Children, Young People & Families - 6 April 2011**

- **Chill Out Fund 2010/11 - April 2011** 2010/213  
*Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649*

## **Cabinet Member for Growth & Infrastructure - 21 April 2011**

- **Oxfordshire Minerals and Waste Development Framework: Revised Minerals and Waste Development Scheme** 2011/034  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*

## **Cabinet Member for Growth & Infrastructure - 2 June 2011**

- **Implementation of Low Emission Zone for Oxford City Centre** 2009/211  
*Joy White, Senior Transport Planner Tel: (01865) 815882*
- **Van Permitting - Validity Length of the Permit** 2011/054  
*Amy Howard, Waste Contracts Officer Tel: (01865) 815349*

## **Cabinet Member for Growth & Infrastructure - 28 July 2011**

- **Contract for the Disposal of Waste Collected by the District Councils in Southern Oxfordshire** 2010/206  
*Mark Watson, Waste Contracts Officer Tel: (01865) 815747*

## **Cabinet Member for Safer & Stronger Communities - 11 April 2011**

- **Re-Authorisation for the Birmingham City Council Illegal Money Lending Team to Operate in Oxfordshire** 2011/028  
*Richard Webb, Acting Head of Trading Standards Tel: (01865) 815791*
- **Formal Collaboration Programme between Oxfordshire County Council Fire & Rescue Service, Royal Berkshire Fire Authority and Buckinghamshire & Milton Keynes Fire Authority** 2011/051  
*David Etheridge, Chief Fire Officer Tel: (01865) 855206*
- **Purchase of Software for Management of Fire Fighter Rotas** 2011/053  
*John Lloyd, Acting Assistant Chief Fire Officer Tel: (01865) 855205*

## The Forward Plan

- **Personal Protective Equipment for Firefighters** 2011/058  
*Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855206*

### **Cabinet Member for Safer & Stronger Communities - 13 June 2011**

- **Fire Control Room 999 Call Receipt and Mobilising Options Appraisal** 2011/016  
*Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206*

### **Cabinet Member for Schools Improvement - 6 April 2011**

- **Grove CE Primary School** 2011/008  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Proposal to Develop an Autism Educational Residential Provision** 2011/018  
*Janet Johnson, Strategic Lead for SEN/LDD Tel: (01865) 815129*

### **Cabinet Member for Schools Improvement - 10 May 2011**

- **Provision of Funded Places for Early Years by Schools or by Schools in Partnership with Voluntary Providers** 2011/050  
*Annie Davy, Strategic Lead Early Years - Raising Achievement Service Tel: (01865) 815493, Janine Foulkes-Williams, Principal Officer, School Organisation & Planning Tel: (01865) 815181*

### **Cabinet Member for Transport - 21 April 2011**

- **A4074, Port Way Crowmarsh Gifford - 40mph Speed Limit and No Right Turn** 2011/021  
*Thomas Cockhill, Traffic Technician Tel: (01235) 466143*
- **A329 Fair Mile, Cholsey - 30/40 mph Speed Limit** 2011/022  
*Malcolm Bowler, Senior Traffic Technician Tel: (01235) 466119*
- **Proposed Changes to Parking in Cheney Lane and Warneford Lane, Headington West CPZ, Oxford** 2011/036  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*
- **Proposed Reintroduction of Evening and Sunday Pay & Display Charges, Oxford** 2011/037  
*David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942*

## The Forward Plan

- **Proposed Exclusion from Eligibility for Residents and Visitors Permits of 45 Hill View Road, West Oxford** 2011/060  
*Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978*

### **Cabinet Member for Transport - 2 June 2011**

- **Higham Way, Banbury - Road Adoption** 2011/004  
*Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474*
- **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)** 2010/176  
*Andy Warren, Senior Engineer Tel: (01865) 815835*
- **Proposed Introduction of Disabled Persons Parking Places - Various Locations in South Oxfordshire and Vale of White Horse Districts** 2011/038  
*Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978*